

**LAKE HAVASU UNIFIED SCHOOL DISTRICT #1**

***CONSENT CALENDAR ITEM***

**TOPIC:** APPROVAL OF CHANGE IN POLICY DBC-E BUDGET DEADLINES  
AND SCHEDULES EXHIBIT

**SUBMITTED BY:** Michael Murray, Director of Business Services

**DATE FOR BOARD CONSIDERATION:** June 20, 2017

**RECOMMENDATION:**

It is recommended that the Governing Board approve the changes in Policy DBC-E Budget Deadlines and Schedules Exhibit.

**RATIONALE:**

Yearly changes in dates.

Approved for Transmittal to Governing Board



Superintendent

## BUDGET DEADLINES AND SCHEDULES

SCHOOL YEAR 2017-18 IS IN SESSION - CALENDAR FOR 2018-19 BUDGET PLANNING

DATE	ACTION	RESPONSIBLE AGENT
October 9-13	Fall Break	
October 2	The district's 40 <sup>th</sup> day	
October 15	Annual Financial Report due to County School Superintendent Present at Special Board Meeting on October 5	Director, Business Svcs.
January 24	100 <sup>th</sup> Day	
January 23	Review enrollment, enrollment projections and staffing. Discussion of present educational program concerning possible revisions thereto which would affect the budget, staffing ratio, special programs, selection of textbooks and materials in preparation for 2018-19.	Directors Administrative Team
December (date TBD) January (date TBD) February (date TBD)	2018-19 Budget Development Meetings based on real time funding figures (2019 projected ADM)	Director, Business Svcs. Budget Dev. Team
March 19-23	Spring Break	
April 10	Review of compilation of District budget for recommendation to the Board. Completion of salary considerations.	Administrative Team
May 15	2017-18 Expenditure Budget Revision Due Present and approve at May 8 board meeting	Director, Business Svcs.
June 26	Present Proposed Budget to the Governing Board.	Director, Business Svcs.
July 9	Adopt Proposed Budget	Governing Board
July 10	Transmit to ADE; Mail to County and ADE	Director, Business Svcs.