

Lake Havasu Unified School District Student Information Technology (IT) Use Agreement

Lake Havasu Unified School District uses technology in all aspects of instruction which includes Internet use, email, computer, IT devices, educational software, etc. While the District will take all responsible precautions to protect your student, realize the District cannot prevent access to all controversial materials. The District may log and monitor all system utilization. We expect your student to follow Federal, State and local laws, and District policy regarding acceptable use of computers and IT regardless of the source. Anyone who misuses, abuses, or chooses not to follow these guidelines and procedures will be denied access to the District's technology services and may be subject to disciplinary action. **The following are NOT permitted:**

1. Submitting, accessing, downloading, publishing, or displaying offensive messages, pictures, illegal material, or material harmful to minors.
2. Cyber Bullying/Bullying of any type including but not limited to: harassing, insulting or attacking others, including the use of profanity or obscene language.
3. Unlawfully accessing, damaging, modifying or hacking computer systems, networks, and software.
4. Plagiarizing and/or violating copyright laws and regulations.
5. Using school computers or networks for personal gain or unlawful activities.
6. Using and sharing of passwords of others or interfering with other security systems.
7. Accessing any non school-sanctioned electronic communication such as email, chatrooms, etc.
8. Using school computers, networks, or IT devices without authorization or in an inappropriate manner.
9. Uploading, downloading, or installing any program not approved by the administration.
10. Revealing personal information of a minor, such as name, address, etc. to unauthorized parties.

BYOD (Bring Your Own Device)

Purpose: The District Tech Plan states, “*We will provide students with innovative and collaborative educational strategies to integrate technology as they continue to move through the 21st Century*”. As cloud computing and collaborative social media continues to increase, allowing students to bring their personal digital devices to school provides another avenue to access digital resources. Our students are living in a world where they typically have immediate access to information anytime and anywhere. Granting them permission to bring these devices to school with a specific educational purpose can increase high quality and rigorous learning.

Device Types: BYOD are personal, digital, portable devices including laptops, netbooks, tablets (ie: iPads, Fire, Playbooks, etc), digital cameras, digital video recorders, e-readers (ie: Kindles, etc), Cell and Smart Phones (ie: HTC, Samsung, iPhones, etc), and MP3 Players (ie: iPods, etc).

Guidelines:

1. Students:

- a. The student takes full responsibility for their device.
- b. The student complies with the teachers' instruction pertaining to the project using their digital device and uses the device only during those specific classroom hours.
- c. The personal device shall be charged prior to bringing it to school.
- d. The student adheres to the rules stated in the IT Use Agreement policy.

2. District:

- a. The district is **not** responsible for the security of the device.
- b. The district is **not** liable for the theft, damage, repair, up-keep, loss or vandalism of the personal device. (Note: It is recommended to record the device's serial number, model and type).
- c. The district reserves the right to inspect a student's personal device if there is reason to believe the student has violated district policies, school rules, or the IT Use Agreement policy.
- d. The district has instituted Protocol that meet the requirements of the Children's Internet Protection Act (CIPA).

Revised 2/18/2015

I have read and agree to abide by the IT use policy of the School District, and network etiquette. I am responsible to report any misuse of technology to the district including the report of Cyber Bullying incidents. I understand any violation of the policy is unethical and may result in loss of access to school computers/IT devices, removal from class for no credit, disciplinary action and involvement of law enforcement agencies when state or federal laws are violated. I understand the District is not liable for damage or loss of personal IT equipment.

I have read, understand, and agree to abide by the BYOD Protocol of the School District. I understand any violation of the protocol is unethical and may result in loss of the use of my personal device at school, access to school computers/IT devices, removal from class for no credit, disciplinary action and involvement of law enforcement agencies when state or federal laws are violated.

Student's Name (Please Print): _____

Student's Signature: _____ Date: _____

Children's Online Privacy Protection Act

Lake Havasu Unified School District seeks to extend and enhance the educational opportunities for students through the use of varying technology applications and web-based services. The use of many of these resources by children under the age of 13 is governed by a federal law known as the Children's Online Privacy Protection Act. In order for our students to use these programs and services, certain personal identifying information must be provided to the website operator. A complete list of student web-based tools, software and applications that are operated by third parties and an Opt-Out Form can be found on our district website. Under federal law, these websites must provide parental notification and obtain parental consent before collecting personal information of children under the age of 13.

Parent/Guardian Signature

I have read and understand the IT use agreement. I give permission to my student to use the school computer system and other IT devices and realize that it is his/her responsibility to abide by the provisions of the IT use agreement. For students under the age of 13, I give permission for my child to access teacher and district approved web-based tools, software, applications, and social sites per the Children's Online Privacy Protection Act. I will not hold the district responsible for any controversial materials acquired through the district's systems.

I have read and understand the BYOD agreement. I give permission to my student to use their personal digital device at school and realize that it is his/her responsibility to abide by the provisions of the IT use agreement. I will not hold the district liable if the personal digital device is stolen, vandalized, or broken.

Parent's Name (Please Print): _____

Parent's Signature: _____ Date: _____