



LAKE HAVASU UNIFIED SCHOOL DISTRICT #1
REQUESTS FOR PROPOSAL

EMPLOYEE INSURANCE BENEFITS CONSULTING SERVICES - RFP #17-18-01

AMENDMENT #1

The referenced RFP was issued on July 31, 2017. Sealed proposals are due to the Lake Havasu Unified School District #1 on August 25, 2017, at 2:00 p.m., Arizona time. Amendment #1 is being issued to provide answers to questions that have been submitted to the Lake Havasu Unified School District #1. Please note that questions are written in black and answers to the questions are written in the color blue.

The amendment will be issued to all offerors listed on the District's bidders list, as was the original RFP, and will also be posted on the Lake Havasu Unified School District #1 website www.havasu.k12.az.us.

All other requirements of this RFP remain the same. The due date and time of the RFP also remain unchanged.

If you have any questions, please feel free to call the Business Office of Lake Havasu Unified School District #1 at 928-505-6936.

Date Issued: August 7, 2017
Issued by: Michael Murray, Director of Business Services

1. Can you please tell me who is currently providing actuarial and legal services to the Trust and confirm whether those services are outside of this RFP?

Legal services provided by The Cavanagh Law Firm

Annual actuarial services provided by the contracted third party administrator for the LHUSD#1 Employee Benefit Trust, Gilsbar

The most recent GASB 45 actuarial services were provided by United Health Actuarial Services

The Lake Havasu Unified School District #1 Employee Benefit Trust consultant would be responsible for issuing requests for proposals/bids for these services and presenting the information to the EBT Board of Trustees for their approval.

2. What electronic benefits plan management system/online enrollment tool is the District currently using:

At this time, Lake Havasu Unified School District #1 employees fill out hard copy forms to enroll for benefits. The information is then entered, electronically, by employees in the District's payroll department and transmitted to the third party administrator, Gilsbar, and to the current vision, dental and life insurance vendors, as applicable. There are plans to enable on-line enrollment in the near future.

3. We are a bit unclear as to the relationship between the Consultant and the Health & Wellness Center and would request any additional information you can provide as to what specifically that entails.

Several years ago, the EBT Consultant was tasked with issuing an RFP for management of the health & wellness center. After evaluation of proposals by the Consultant, the EBT Board of Trustees, and the District's Director of Business Services, interviews were held with three vendors and the contract was awarded to Cerner, the company currently managing the center.

The EBT Consultant works as a liaison between Cerner personnel and the EBT, including review and payment authorization of monthly invoices, negotiating revisions to the current contract between Cerner and the LHUSD#1 EBT, organizing bi-weekly telephone calls between the District and Cerner staff, etc. The Consultant will also assist in marketing health and wellness activities proposed by the District, Cerner and the EBT Board of Trustees.